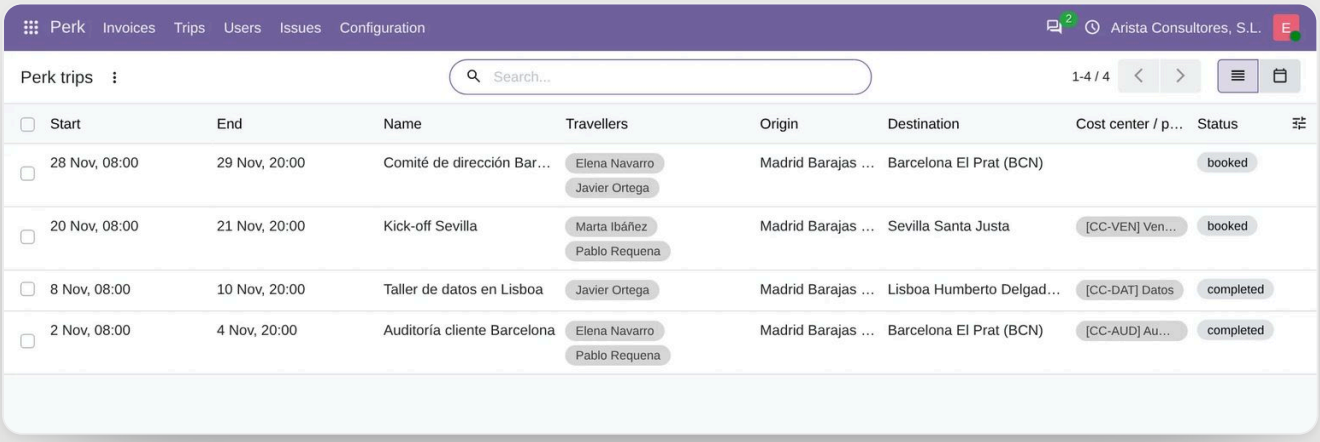
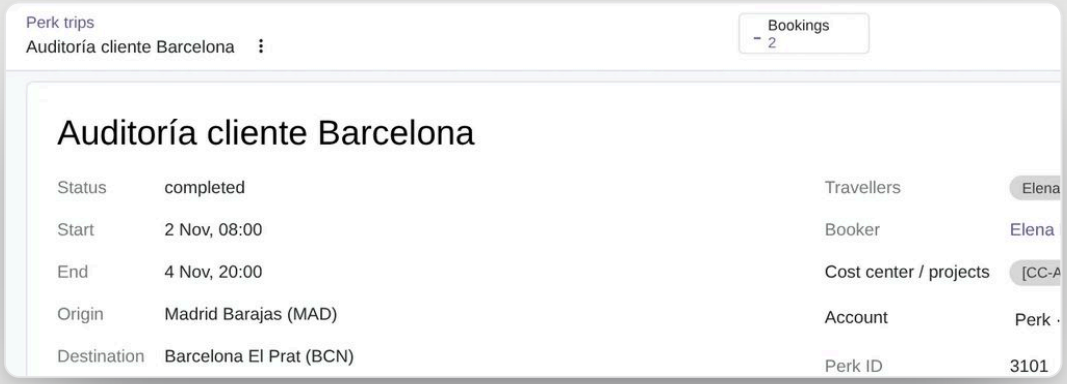
CONNECTOR GUIDE · EXPENSES AND TRAVEL

Perk connector for Odoo

Perk invoices reach Odoo as vendor bills with their PDF, and each trip lands on the employee and their cost center.

Odoo 17 · 18 · 19 · 20 | 14-day trial, no card | Edition of 18-11-2026





Real Odoo 20 screenshot. The list of Perk trips and the detail of a trip with its bookings.

Contents

On the right, the page where each chapter starts. Menu and button names are those of Odoo in English.

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This guide describes version 20.0.1.0.1 of the module (Odoo branch 20.0, commit bcc5d2cbc). Everything in it comes from its published code, the platform's official documentation or real screenshots.

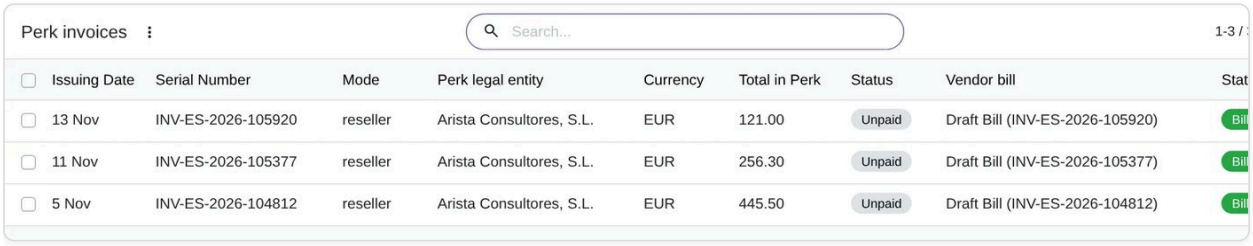
The screenshots come from a test Odoo 20 database, with a made-up company and data and no real connection to Perk. The module also has a version for Odoo 17, 18 and 19.

1 Who it is for and what it solves

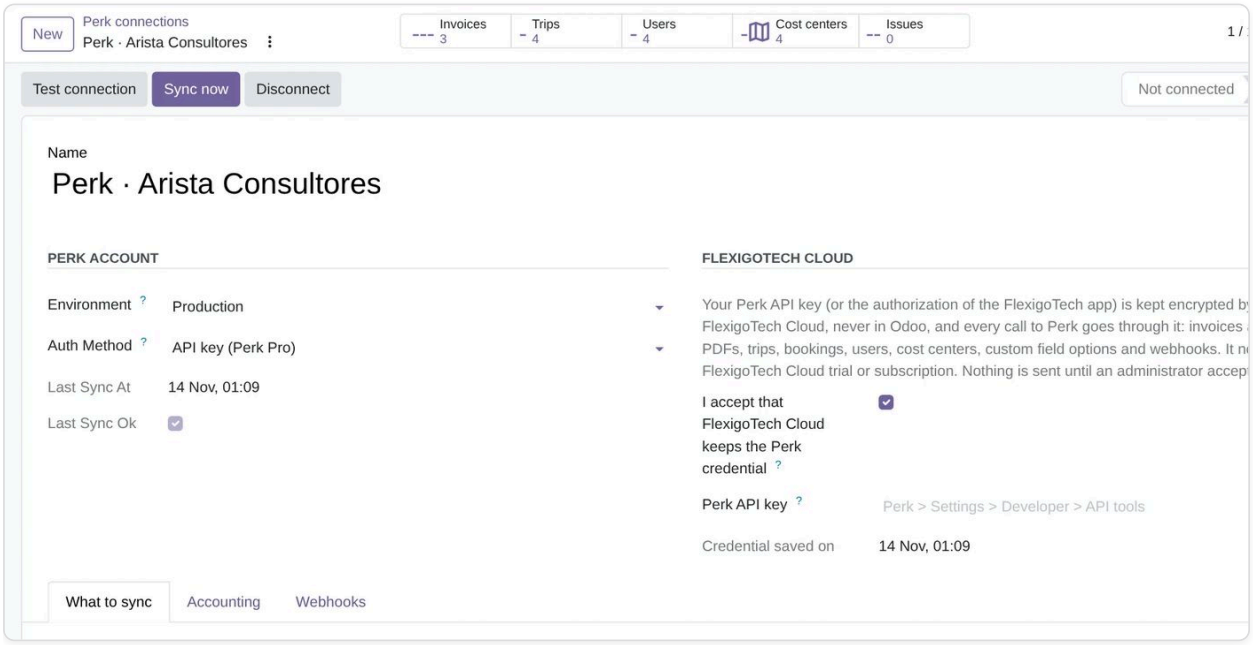
> The connector requires a FlexigoTech Cloud subscription, with a 14-day trial and no card needed. Without the trial or the subscription, the connector does not talk to Perk.

Perk is a business travel platform. Without the connector, someone checks Perk's invoices, types them into Odoo as vendor bills and notes which cost centre each trip belongs to. This has to be repeated every month.

With the connector, Odoo pulls from Perk the invoices, the trips with their bookings, the users and the cost centres. Each Perk invoice becomes a vendor bill, in draft entry, with its import status visible.



- **Real Odoo 20 screenshot.** The **Perk invoices** list, with the vendor bill created for each one.



- **Real Odoo 20 screenshot.** The Perk connection with the **Test connection** and **Sync now** buttons.

What changes day to day

- Invoices, trips, users and cost centres sync automatically every 30 minutes.
- Each Perk invoice has its vendor bill in Odoo, with the Perk PDF attached.
- Trips appear with their bookings and the cost centre they belong to.
- Sync problems are visible in **Perk › Issues**, without searching through any log.
- Perk cost centres are matched with Odoo analytic accounts.

What it does not do

- It does not book trips and does not change anything in Perk except cost centres, the options of a custom field and the users you send via SCIM.
- It does not connect Perk Spend (formerly Yokoy), which is a separate product with its own API.
- OAuth connection depends on Perk activating FlexigoTech's credentials in production. Until then, you connect with the API key of a Perk Pro company.
- The service does not include us configuring the module for you or importing your history.

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2 The connector in figures

4
Odoo versions (17, 18, 19 and 20)

2
scheduled tasks

5,608
lines of code (Odoo Apps, version 20.0)

3
Perk accounts on the Standard plan

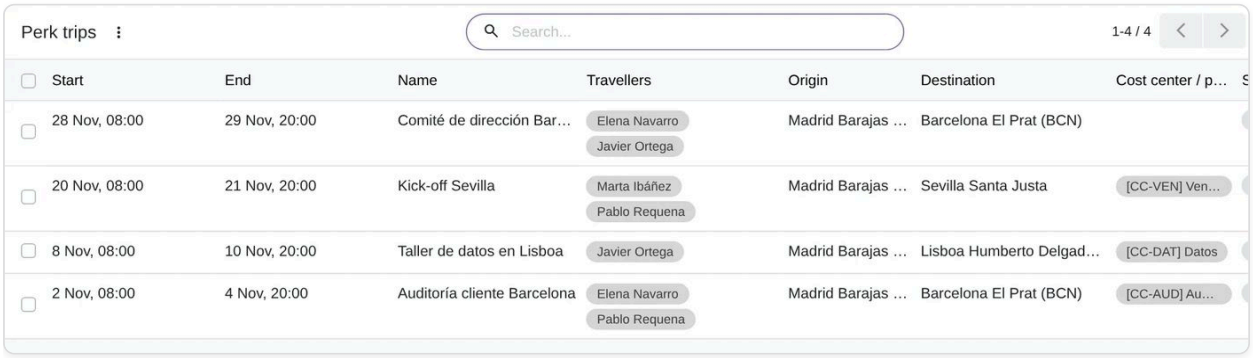
10
Perk accounts on the Pro plan

90
automated tests

It works on Odoo 17, 18, 19 and 20, in Community and Enterprise: it uses Odoo's Invoicing and Employees, plus FlexigoTech Cloud. It has been tested end to end against Perk's sandbox on all four versions, and the module has 90 automated tests.

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3 Where you see it in your Odoo



- **Real Odoo 20 screenshot.** The **Perk trips** list, with the traveller, origin, destination and cost centre of each trip.

Perk › Invoices	The **Perk invoices** list, with the invoices that arrive from Perk.
Perk › Trips	The **Perk trips** list. Each trip has its bookings.
Perk › Users	The **Perk users** list.

Perk › Issues	The **Perk sync issues** list.
Perk › Configuration	**Connections**, **Cost centers and projects**, **Taxes**, **Products**, **Sync log** and **Webhooks received**.

Outside its app, the connector adds to the employee form the **Perk trips** button and the **Perk** group, with the **Send to Perk** button. The analytic account also gains the **Perk trips** button, and the vendor bill gets the **Perk** tab with its Perk invoice and the traveller and trip on each line.

4 What you need before starting

- A Perk account on the Pro plan and an API key, which a Perk administrator creates in Settings › Developer › API Tools.
- The **Authorize with Perk** method you see in the connection waits for Perk to activate the FlexigoTech app in production. Until then, connect with the API key.
- Odoo 17, 18, 19 or 20, on Odoo.sh or on your own server. Odoo Online does not work, because it does not allow installing third-party modules.
- An Odoo administrator. Only an administrator can enter the key and accept that FlexigoTech Cloud stores it. The connection options can also be changed by an accounting manager.
- The FlexigoTech Cloud subscription or trial. Without it, the connector does not talk to Perk.

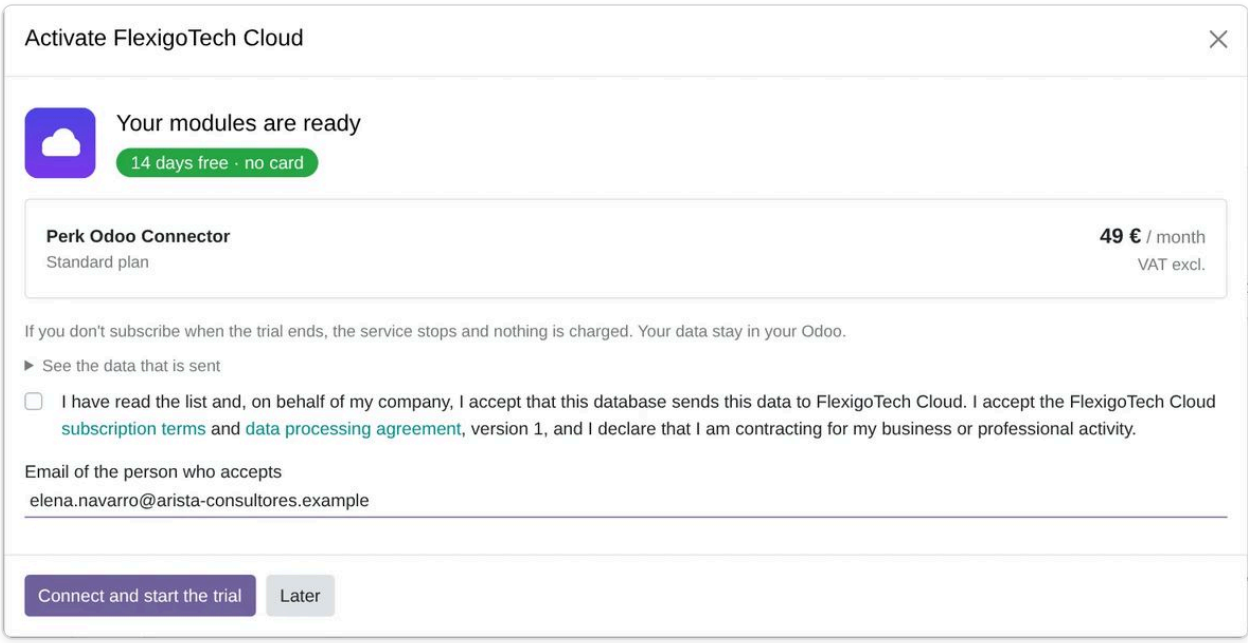
> What the connector does not prepare for you in Perk: the account, the Pro plan, the API key and the custom project field, if you use it. All of that is prepared in Perk beforehand. The credentials are not stored in your Odoo: they are stored encrypted in FlexigoTech Cloud.

It is installed like any third-party Odoo module, on Odoo.sh or on your server. Odoo installs at the same time `flexigotech_cloud`, the connection to FlexigoTech Cloud, and the apps it depends on: Invoicing and Employees.

5 The FlexigoTech Cloud trial

1. **Click Activate in the top bar**

   It appears as soon as you install the module. It opens the **Activate FlexigoTech Cloud** window, with the Standard plan and its 14 days free, no card required.



- **Real Odoo 20 screenshot.** The activation window: read the list of data, tick the box and enter your email.

2 **Accept and enter your email**

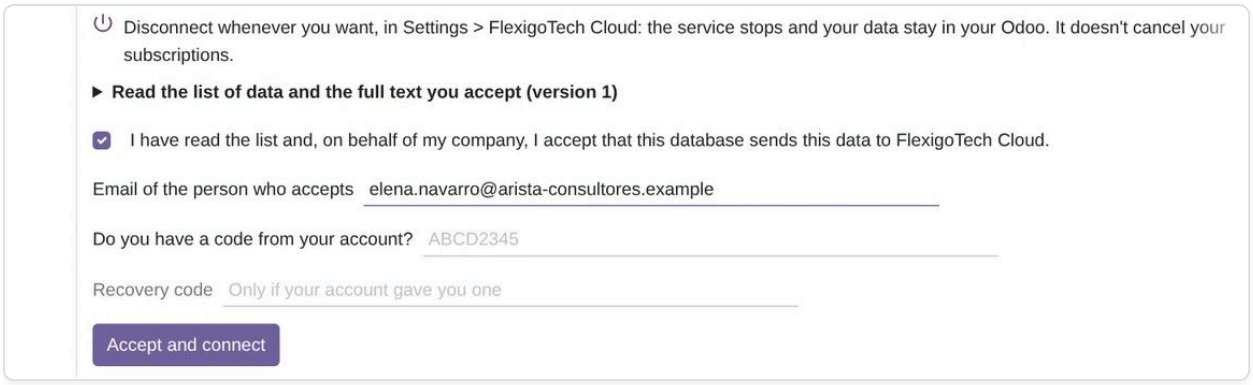
Tick «I have read the list and, on behalf of my company…» (it includes the subscription terms and the data processing agreement) and enter the **Email of the person who accepts**.

3 **Click Connect and start the trial**

Odoo registers the database with FlexigoTech Cloud and starts the module's trial. If you prefer to leave it for later, **Later** closes the window.

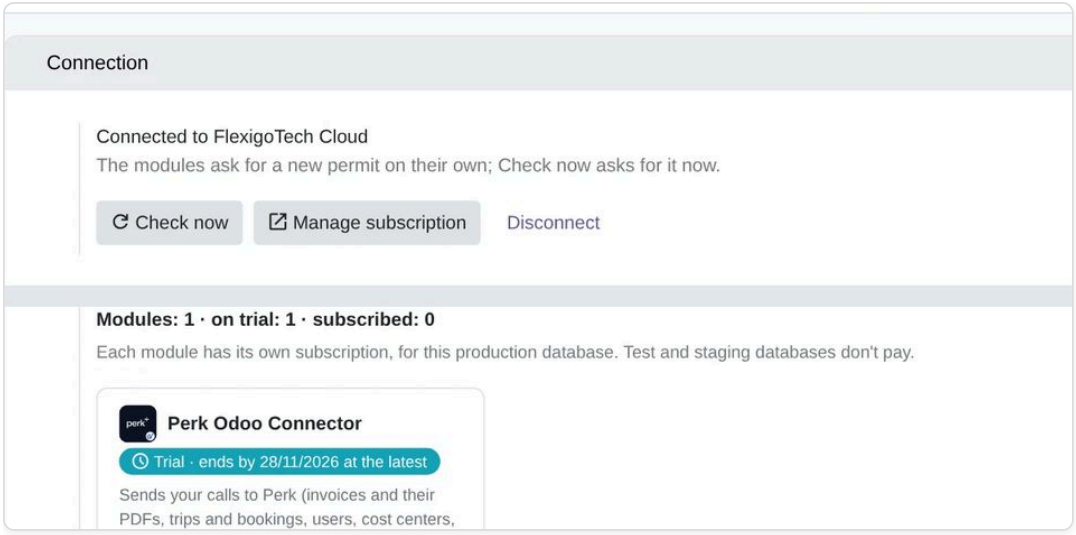
The same, from Settings

In **Settings › FlexigoTech Cloud** is the full list of what the database sends. Tick the box, enter the email and click **Accept and connect**. If you already have an account at app.flexigotech.com, the field **Do you have a code from your account?** links the database to it (the code is valid for 10 minutes).



- **Real Odoo 20 screenshot.** Settings › FlexigoTech Cloud, before connecting: the ticked box, the email and **Accept and connect**.

With the database connected, the **Modules** block shows each module with its state: **On trial** and the date it ends, **Subscribed**, etc. From there you choose the plan (Standard or Pro, monthly or yearly) and click **Subscribe**: payment is made on the Stripe page, outside Odoo.



- **Real Odoo 20 screenshot.** Settings › FlexigoTech Cloud with the database connected and the connector on trial.

Prices exclude VAT. If you do not subscribe when the trial ends, the service stops and nothing is charged; your data stays in your Odoo. **Check now** requests permission immediately (otherwise the module renews it automatically every 6 hours).

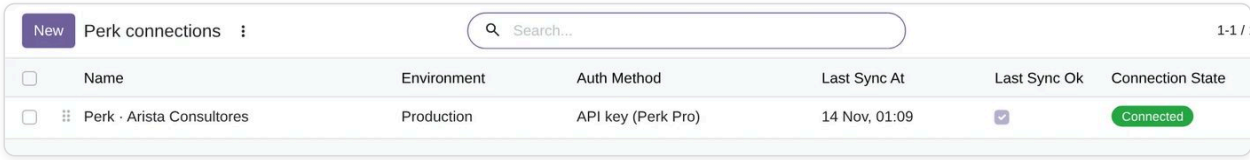
> You can't start a trial on a neutralised copy (staging) or on a database with demo data: Settings says so with «This database is a neutralised copy or has demo data, so trials can't be started here.»

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6 Connecting Perk step by step

1 Open the connections menu

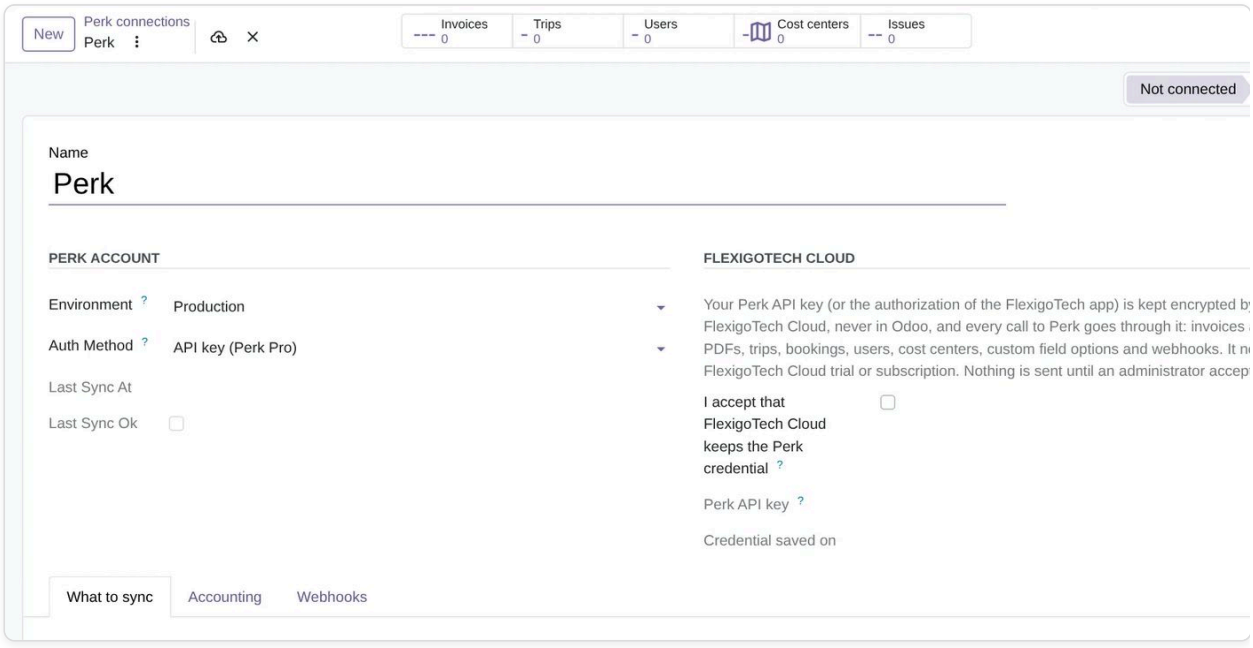
Go to **Perk › Configuration › Connections**. Your existing connections are listed there.



- **Real Odoo 20 screenshot.** The list of connections, with the environment, the authentication method and the state of each one.

2 Click New

An empty connection opens, in state **Not connected**. The **Test connection**, **Sync now** and **Disconnect** buttons do not appear until the key is saved.



- **Real Odoo 20 screenshot.** The new connection, with the **Perk account** details and the **FlexigoTech Cloud** section.

3 Fill in the Perk account

Enter a **Name** and choose the **Environment**: **Production** or **Sandbox (tests)**, which is Perk's free account with fictitious bookings. If you work with several companies, also choose the Odoo **Company** of the connection.

4 Leave the Auth Method as API key (Perk Pro)

It is the default. **Authorize with Perk** waits for Perk to activate the FlexigoTech app in production.

5 Accept the consent

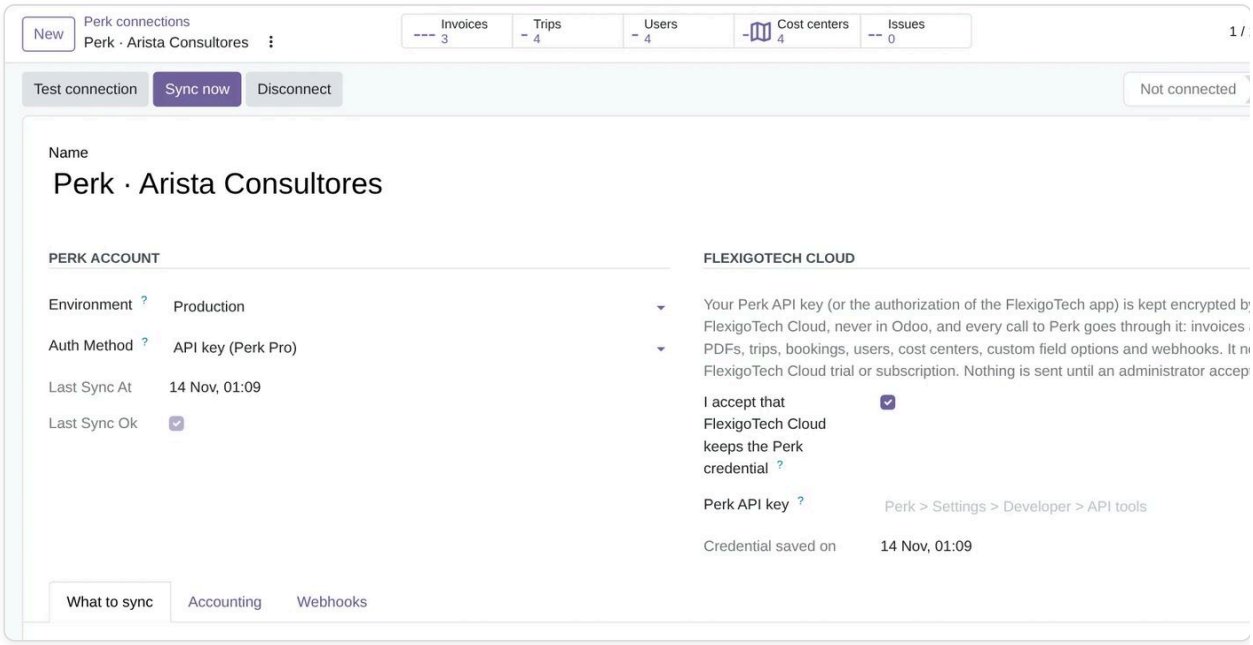
Tick **I accept that FlexigoTech Cloud keeps the Perk credential**. Without that box nothing is sent to FlexigoTech Cloud, and the key field does not allow input.

6 Paste the key and save

Paste the key into **Perk API key** and save. The key travels to FlexigoTech Cloud, which stores it encrypted, and the connection moves to **Connected**. Odoo does not keep it. If you later change the method or the environment, the stored key stops being valid: the connection goes back to **Not connected** and the key has to be pasted again.

7 Test the connection

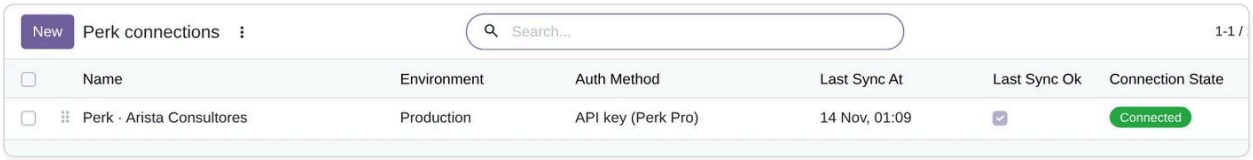
Click **Test connection**. Odoo asks Perk for your company's legal entities and tells you how many it sees. If Perk rejects the key, it tells you with its message.



- **Real Odoo 20 screenshot.** The connection in state **Connected**, with the date of the **Last Sync At**.

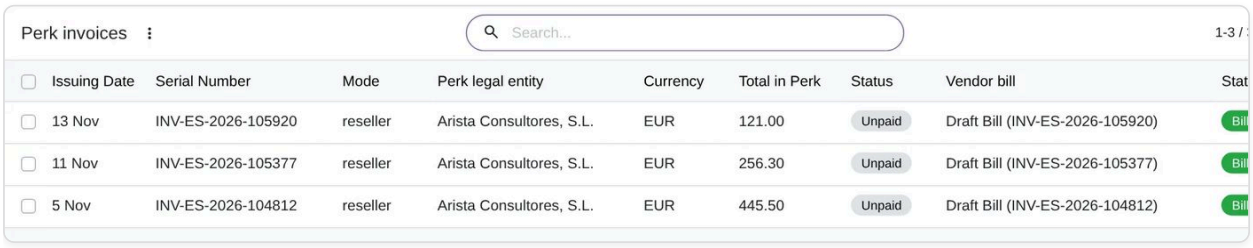
> Only an administrator can enter the key, accept the consent and click **Disconnect**. Creating the connection, changing its options and using the other buttons can also be done by an accounting manager. Without that consent, Odoo warns that nothing has been sent. The FlexigoTech Cloud plan limits how many Perk connections you can have: up to 3 with Standard and up to 10 with Pro.

Once connected, the data arrives automatically. The scheduled task **Perk: sync invoices, trips, users and cost centers** runs every 30 minutes, and the **Perk: webhook queue** as soon as Perk sends a notice and, in case anything is left, every hour. If you do not want to wait, click **Sync now**. Each sync is recorded in **Perk › Configuration › Sync log**.



- **Real Odoo 20 screenshot.** The **Perk connections** list with the connection already connected.

7 Perk invoices in Odoo



Issuing Date	Serial Number	Mode	Perk legal entity	Currency	Total in Perk	Status	Vendor bill	Stat
13 Nov	INV-ES-2026-105920	reseller	Arista Consultores, S.L.	EUR	121.00	Unpaid	Draft Bill (INV-ES-2026-105920)	Bil
11 Nov	INV-ES-2026-105377	reseller	Arista Consultores, S.L.	EUR	256.30	Unpaid	Draft Bill (INV-ES-2026-105377)	Bil
5 Nov	INV-ES-2026-104812	reseller	Arista Consultores, S.L.	EUR	445.50	Unpaid	Draft Bill (INV-ES-2026-104812)	Bil

- **Real Odoo 20 screenshot.** The **Perk invoices** list with its state and the vendor bill of each one.

Where each piece of data comes from

Invoices arrive automatically with the scheduled task **Perk: sync invoices, trips, users and cost centers**, which runs every 30 minutes. The task **Perk: webhook queue** reads each Perk notice as soon as it arrives and, every hour, the ones left over. The register data comes from Perk and is not edited.

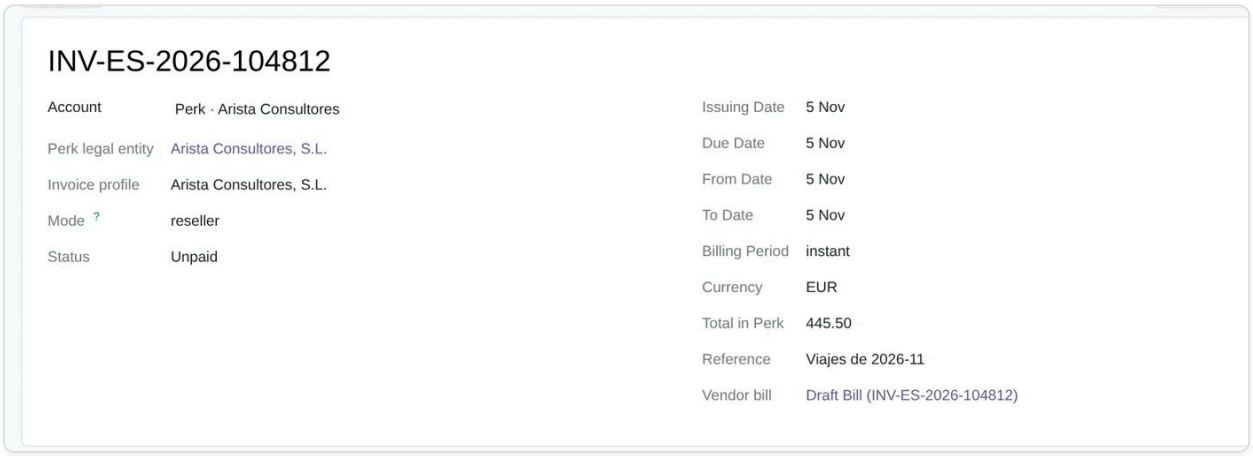
Record buttons

Create bill	Creates the vendor bill, or retries it. Only users with accounting manager permissions see it, and it is hidden if the invoice already has a vendor bill or its state is **Bill created** or **Not an invoice**.
Open bill	Opens the vendor bill created. It only appears when the Perk invoice already has one.

States

To import	Pending creation of its vendor bill.
Bill created	The vendor bill already exists.
To review	The vendor bill has been created, but its total does not match Perk's: check the taxes before posting it.
Not an invoice	Perk sends it, but it is not an invoice: it is stored and not posted.
Error	The invoice could not be created. The reason is in **Error Message**.

Separately, **State** shows whether Perk considers it **Unpaid** or **Paid**.



- **Real Odoo 20 screenshot.** A Perk invoice with its **Vendor bill** already created, in draft.

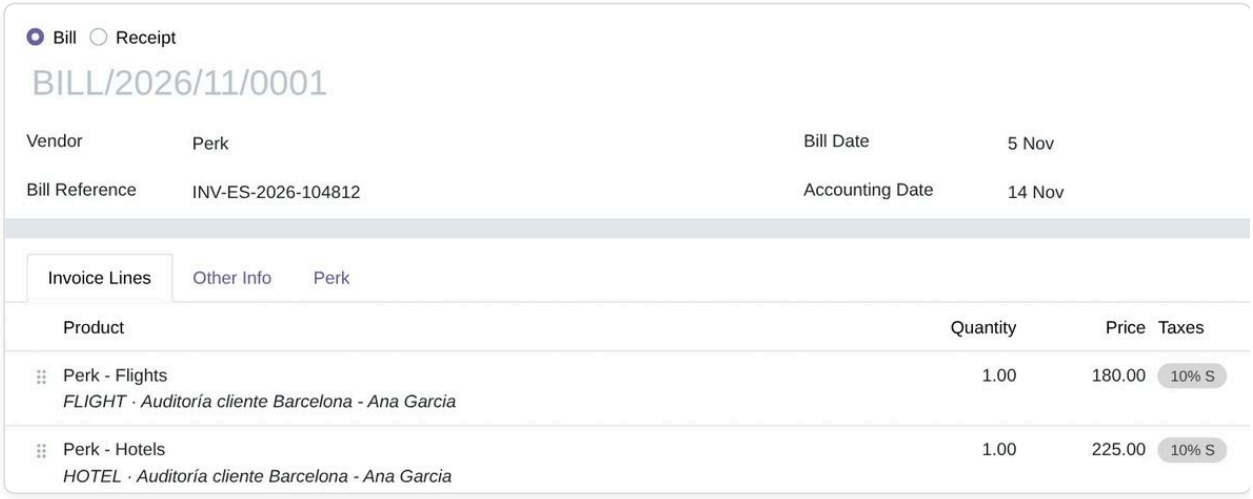
Steps

1. **Open Perk › Invoices**
   You will see each invoice with its state and its vendor bill.

2. **Open an invoice in state To import or Error**
   Check its data and the error message, if there is one.

3. **Click Create bill**
   The vendor bill is created and the Perk invoice moves to **Bill created**.

4. **Click Open bill**
   The vendor bill that was created is opened.



- **Real Odoo 20 screenshot.** The vendor bill in Odoo: Perk as the vendor, the Perk invoice number as the reference and, under **Invoice Lines**, the product, the tax and the traveller for each line.

> A Perk invoice that already has a vendor bill cannot be deleted: it would be imported again.

Each Perk document is stored only once per connection, identified by its serial number, and gives at most one vendor bill. This way, a repeated synchronisation, a Perk notification and a retry at the same time cannot create two vendor bills.

The states and what each one means

To import	Initial state of each document when it arrives from Perk. Its vendor bill still needs to be created.
Bill created	The vendor bill exists and is linked. The **Create bill** button no longer appears.
To review	The vendor bill already exists, but its total does not match the Perk total. It is not registered automatically, even if you have chosen that: check its taxes and register it yourself.
Not an invoice	Perk documents of type gross (a payment request) or passthrough (a summary of transactions) are not invoices: they are stored and never booked.

Error	An association failed, such as a tax or a product, or a call to Perk failed. The document keeps the reason in **Error Message** and an issue in **Perk › Issues**. Once you have fixed it, retry with **Retry** on the issue or with **Create bill**.

The payment **State** field is independent: **Unpaid** or **Paid**, as Perk indicates. If Perk marks a document from the last few months that was unpaid here as paid, it is marked as paid, and its vendor bill, already confirmed, is paid in the **Card payments journal** of its legal entity if it has one. If that payment fails (for example, because of a lock date), the vendor bill is kept as it is and the retry will pay it once the problem is fixed.

Rules and conditions

- If the same Perk document has already been invoiced from another connection in this database, it is not invoiced again: the serial number and the legal entity are compared.
- With **Travel supplier as vendor on intermediary invoices** enabled, intermediary invoices take the travel supplier as vendor, such as the airline, which is looked up or created.
- Invoices and credit notes come from the reseller and intermediary modes (invoices) and credit-* (credit notes, which give credits).
- The amount of each line is quantity times (unit price plus non-taxable unit price), plus tax. The taxable part carries the matched purchase tax and the non-taxable part is a separate line, with no tax.
- Only users with accounting manager permissions can see **Create bill**.
- If FlexigoTech Cloud pauses the call to Perk, Odoo warns of the pause and pending items wait.
- A Perk invoice with a vendor bill cannot be deleted: "A Perk invoice with a vendor bill cannot be deleted: it would be imported again."

Where it is invoiced: the legal entity

Each Perk legal entity decides which Odoo company receives its invoices, the purchase journal, the vendor and the card payments journal. If the purchase journal is empty, the first purchase journal of the company is used. If the vendor is empty, the connection's vendor is used.

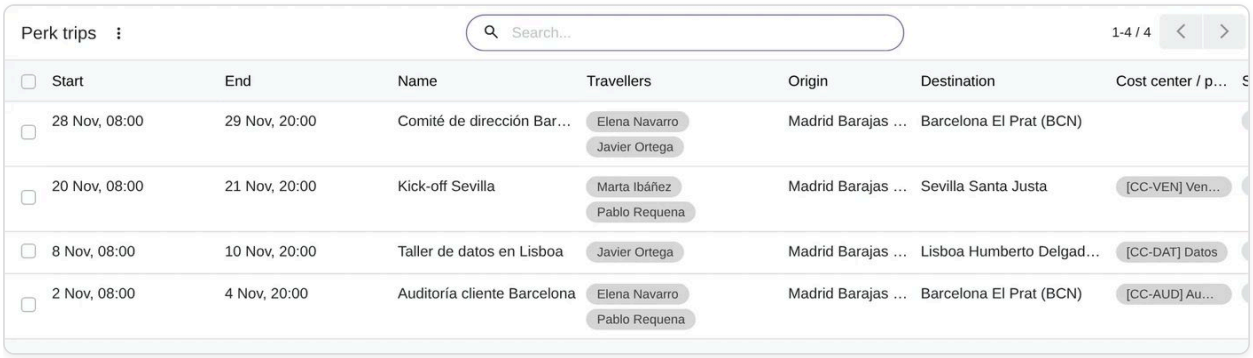
Fields and tabs of the record

Account and **Perk Legal Entity**	The connection it comes from and the legal entity that issues the invoice.
Serial Number	The identifier of the invoice in Perk.
Mode	The document type: invoice, credit note, or the ones that are not invoices.
Issuing Date, **Due Date**, **From Date** and **To Date**	The dates from Perk.
Billing Period, **Currency** and **Total in Perk**	The period, currency and total of the invoice in Perk.
Reference and **Invoice profile**	The reference and invoice profile of the Perk invoice.
Vendor bill	The Odoo vendor bill, when it exists.
Perk tab of the vendor bill	Shows the **Perk Invoice** field, with the Perk invoice it comes from.

End-to-end example

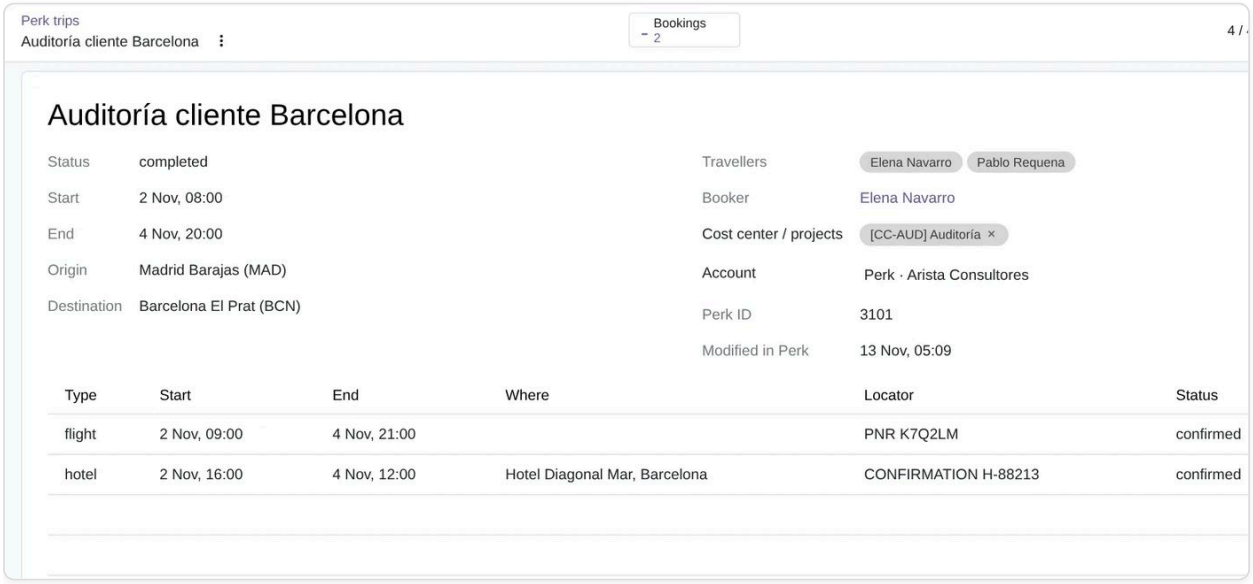
A Perk invoice from Arista Consultores, S.L. arrives in reseller mode, in EUR, with the reference "Viajes de 2026-11". It enters state **To import**, and the synchronisation creates its vendor bill, a draft invoice. It then moves to **Bill created**, still **Unpaid**, and the history records the move from **To import** to **Bill created**. From the invoice, **Open bill** leads to that draft.

8 Perk trips and bookings



- **Real Odoo 20 screenshot.** The **Perk trips** list with the dates, the traveler, the origin, the destination and the status of each trip.

They are opened from **Perk › Trips**. Trips arrive automatically: the scheduled task **Perk: sync invoices, trips, users and cost centers** brings them in every 30 minutes. The **Perk: webhook queue** task reads each Perk notification as soon as it arrives. The trip data is read-only: it is changed in Perk, not in Odoo.



- **Real Odoo 20 screenshot.** A trip with its traveler, its cost center and the **Booking** tab.

Name	The name of the trip, as it is in Perk.
State	The state the trip has in Perk.
Start and **End**	When the trip starts and when it ends.
Origin and **Destination**	Where the traveler departs from and where they are going.

Traveler	The employees who travel.
Booker	Who made the booking in Perk.
Cost center / projects	The analytic accounts of the trip, with the project options that the trip brings in its Perk custom fields.
Custom Fields	The custom fields the trip has in Perk.
Modified in Perk	The last time the trip was changed in Perk.
Booking	The bookings of the trip, with their **Kind**, **Start**, **End**, **Where**, **Locator** and **State**.

The states you see in the list, such as booked or completed, are the ones sent by Perk and are shown as they are.

How to search

In the list you can filter the **Upcoming** trips and group them by **State** or by **Month**. The calendar view shows who travels and when, month by month.

> Trips and bookings are not created or edited in Odoo: all their fields are read-only and are updated from Perk.

What each state means

The state of the trip and of each booking are copied from Perk as they are, in English: in the example, booked and completed appear for trips, and confirmed for bookings. The module has no fixed list of states: whatever Perk sends is what you will see.

How trips arrive

Perk delivers trips ordered by the date they were modified, from most recent to oldest. The connector reads a fixed window, from the last synchronisation up to the start of the current one, so that what changes while it is being read waits for the next synchronisation. Trips are fetched day by day, starting with the oldest, and the point reached is saved after each day. If FlexigoTech Cloud pauses the synchronisation halfway, what has already been fetched is kept and the next run continues from there.

When Perk signals a change through a webhook, the connector requests that specific trip. If Perk no longer has it, nothing is fetched. The **Perk: webhook queue** task reads each notification as soon as it arrives and, every hour, any that remain.

Rules and conditions

- A trip always belongs to a connection: the **Account** field is mandatory.
- Each trip and each booking carries its **Perk ID**, which is mandatory and cannot be changed.
- A booking always belongs to a trip.
- All the trip and booking data is read-only: if something is wrong, it is corrected in Perk and arrives in the next synchronisation.

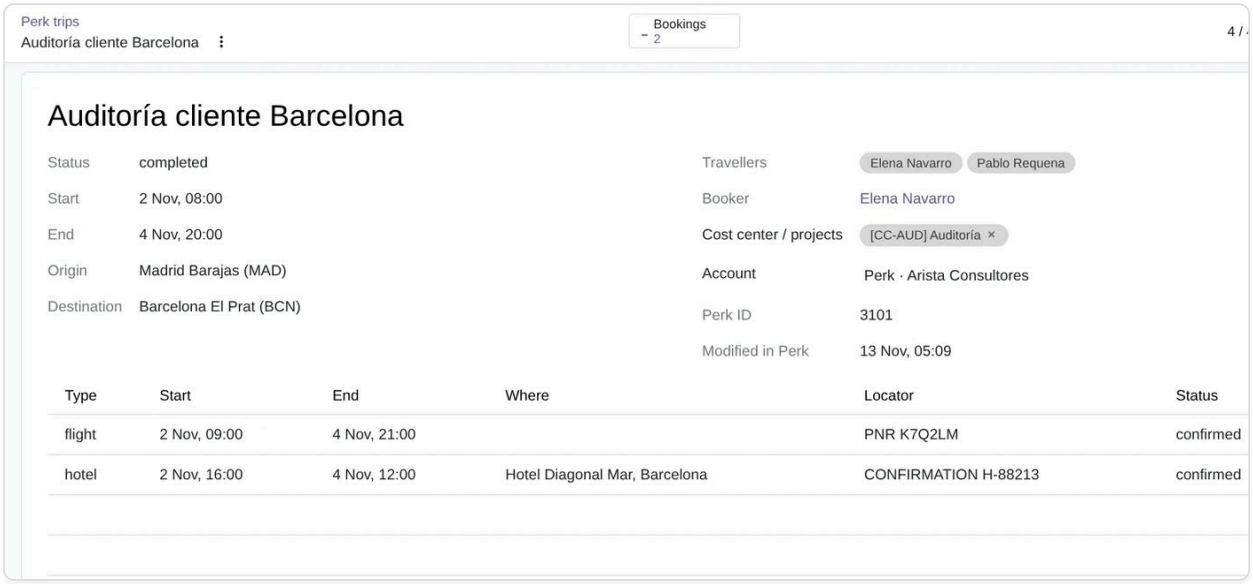
Fields and tabs of the trip

Account	The Perk connection the trip belongs to.
Perk ID	The identifier of the trip in Perk.
Cost center / projects	The analytic accounts of the trip. The connector adds those from the project options that the trip brings in its Perk custom fields.
Custom Fields	The custom fields of the trip, as Perk sends them.
Booking	The tab with the bookings: **Kind**, **Start**, **End**, **Where**, **Locator** (the PNR or other supplier reference), **State** and **Route**.

End-to-end example

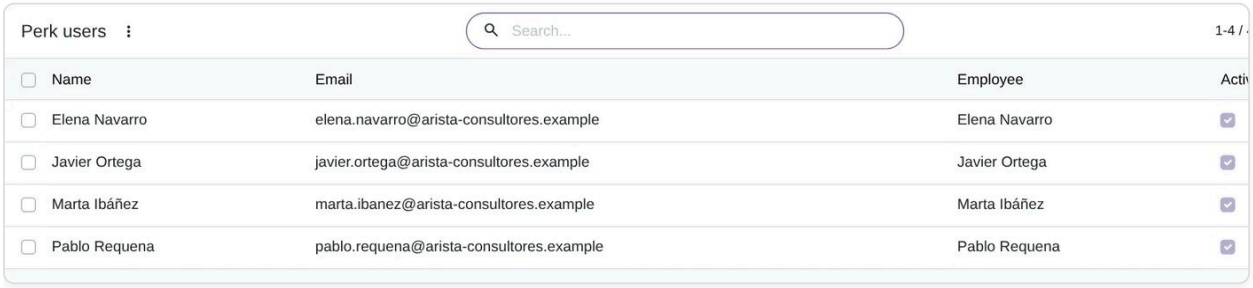
In the Arista Consultores connection, there are 4 trips. One of them is "Auditoría cliente Barcelona", with Perk ID 3101: from 2 to 4 November, from Madrid Barajas (MAD) to Barcelona El Prat (BCN), with Elena Navarro and Pablo Requena as travelers and Elena Navarro as booker. In **Cost center / projects** it carries the analytic account [CC-AUD] Auditoría, and its state is completed.

The trip has two bookings in the **Booking** tab. The first is a flight, with locator PNR K7Q2LM, in state confirmed. The second is a hotel, the Hotel Diagonal Mar de Barcelona, with locator CONFIRMATION H-88213, also in state confirmed.



- **Real Odoo 20 screenshot.** A trip with its two bookings: a flight and a hotel.

9 Perk users and Odoo employees



Real Odoo 20 screenshot. **Perk users** list with the employee linked to each user.

Perk users reach Odoo through the scheduled task **Perk: sync invoices, trips, users and cost centers**, which runs every 30 minutes. You find them in **Perk › Users**. In the list you see **Name**, **Email**, **Employee** and **Active in Perk**. The **Without employee** and **Inactive in Perk** filters help you locate those that need attention.

When a Perk user arrives in Odoo, it is linked to the employee who has that same work email, provided there is only one.

Buttons

Send to Perk (on the employee)	Opens the wizard to create or update that employee in Perk. Only users with the accounting manager permission can see it.
Apply (in the wizard)	Writes to Perk what the preview shows. It is hidden once the wizard already has a **Result**.
Close (in the wizard)	Closes the wizard.

States

Each user shows whether they are active in Perk with the **Active in Perk** checkbox and, if it was sent from Odoo, the date of the **Last sent to Perk**. In the wizard, each employee has an action: **Create in Perk**, **Update in Perk**, **Deactivate in Perk** or **Skip**.

How an employee is sent

1. **Open the wizard**
   Click **Send to Perk** on the employee's record, in the **Perk** group.
2. **Review the preview**
   Choose the **Account** and the **Employees**. The wizard proposes an action for each one and does not write anything to Perk yet.
3. **Click Apply**
   Perk creates, updates or deactivates the users. The **Result** is recorded in the wizard.

> If FlexigoTech Cloud pauses the call to Perk, the wizard stops and warns you that nothing further was sent.

What each state means

Active in Perk on	The user is registered in Perk. This is the default.
Active in Perk off	Perk has them deactivated. You can see them with the **Inactive in Perk** filter.
Without employee	No employee matches the user. This happens when there is no employee with that work email, or when there is more than one.
Last sent to Perk	Date and time of the user's last send from Odoo.
Create in Perk	The employee does not yet have a user in Perk.
Update in Perk	The employee already has a user in Perk and their details are updated.
Deactivate in Perk	The employee's user is deactivated in Perk.
Skip	The employee is not sent in that run.

Rules and conditions

- The employee is linked by work email, case-insensitive, with an exact match, among the employees of the companies the connection serves. If more than one employee has that email, none is linked.
- The wizard always shows a preview. Nothing is written to Perk until you click **Apply**.
- With **Also deactivate archived employees in Perk** on, the wizard includes archived employees so that they are deactivated in Perk.
- If FlexigoTech Cloud pauses the call to Perk, the wizard stops and warns you that nothing further was sent.

Automatic sending of employees

On a connection with automatic sending, Odoo flags new or changed employees with a work email and sends them in the next synchronisation. Employees who have left the company and are already linked in Perk are also sent, but they are only deactivated. If a flag belongs to someone the connection no longer sends, for example because they have moved to a company it does not serve, it is discarded.

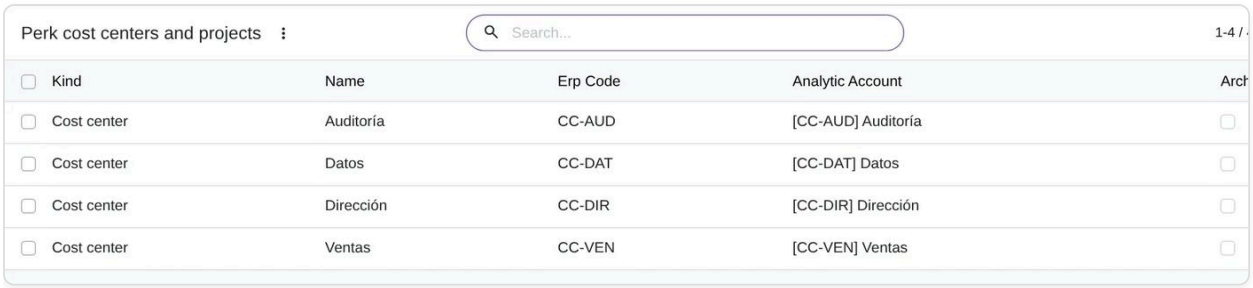
User and employee fields

Account	The Perk connection the user belongs to.
Job Title	The user's job title in Perk. Read only.
Employee	The linked Odoo employee.
Perk users	On the employee's record, the linked Perk users. Only users with the human resources user permission can see it.
Perk cost center	On the employee, the analytic account that is sent to Perk as their cost center when that account is a Perk cost center.
Perk trips	On the employee, the button that opens their Perk trips. It only appears if they have any.

An end-to-end example

The **Perk users** list for Arista Consultores has four users: Elena Navarro, Javier Ortega, Marta Ibáñez and Pablo Requena, each linked to their employee by email. If Arista hires a new person with a work email, you open their record and click **Send to Perk**. The wizard proposes **Create in Perk**. After reviewing it, you click **Apply** and the **Result** tells you what was sent.

10 Cost centers and projects



- **Real Odoo 20 screenshot.** List of **Perk cost centers and projects** with the ERP code and the analytic account of each centre.

These records are not created by hand: they are maintained by the scheduled task **Perk: sync invoices, trips, users and cost centers**, every 30 minutes, in the direction you choose on the connection. From Odoo to Perk, each analytic account in the chosen plan is created or updated in Perk, with its code as the **Erp Code**. From Perk to Odoo, each centre is matched with the analytic account in the plan that has its code or, failing that, its name, and if none exists one is created.

What you see on each record

Kind	**Cost center** or **Project option**.
Name	The name it has in Perk.
Erp Code	The code used to match it with the analytic account.
Analytic Account	The linked Odoo analytic account.
Archived	Checkbox that marks whether it is archived in Perk.
Perk ID	The identifier of the record in Perk.

To filter the list you have **Cost centers**, **Project options** and **Not linked**. All fields are read only.

> There are no buttons on this list to create or edit centres: changes are made in the Odoo analytic accounts or in Perk, depending on the chosen direction, and they appear here at the next synchronisation.

How it is matched with analytic accounts

The connector looks for an analytic account in a plan that has the same ERP code or, if there is no code, the same name. If none exists, it creates a new account. Perk invoice lines carry the centre's name and not its identifier, so the connector finds the account by the name of the active cost centre.

Record types

Cost center	A Perk cost centre.
Project option	One of the options of the list-type custom field that Perk uses for projects.

Archived and not linked

Archived	Indicates that the centre is archived in Perk. The connector keeps the Perk identifier: if an archived centre is used again, it is unarchived by its identifier and no new one is created.
Not linked	List filter that gathers the centres that do not yet have an **Analytic Account**.

Why Perk identifiers are stored

In Perk, the name of a cost centre is only unique among active ones. If it is recreated with the name of an archived one, a duplicate appears. For this reason the connector always relies on the identifier and never recreates a centre it already knows.

On the analytic account

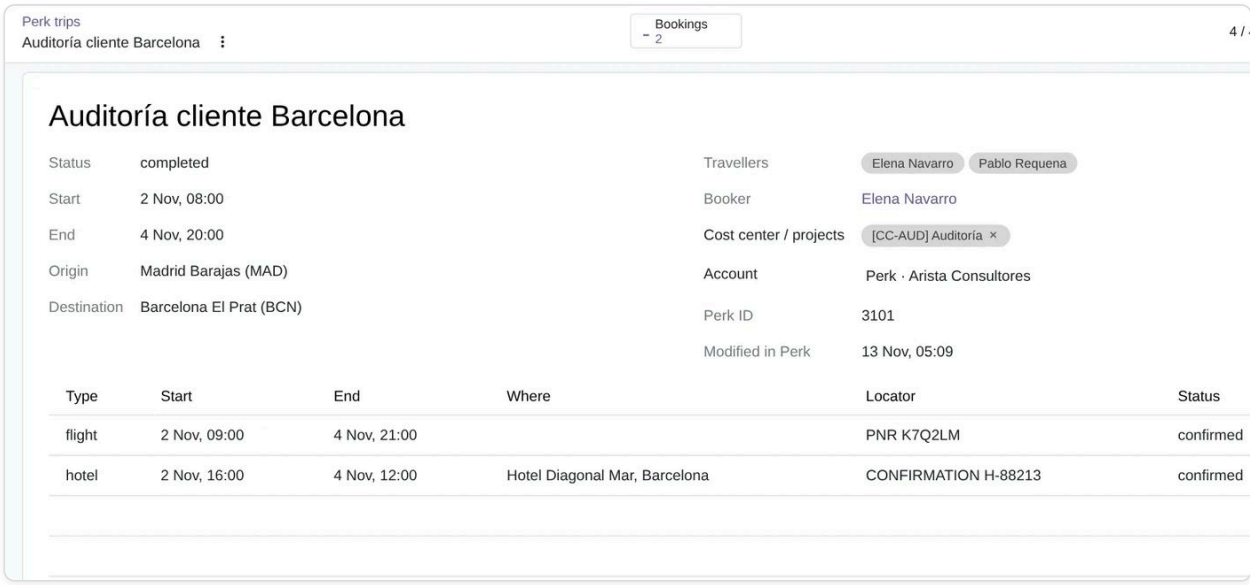
The Odoo analytic account gains the **Perk trips** button, which opens the trips that carry it in **Cost center / projects**.

End-to-end example

1. **Odoo has the Auditoría account**
   The cost centre plan includes the analytic account [CC-AUD] Auditoría, and the connection sends Odoo cost centres to Perk.

2. **The synchronisation creates it in Perk**
   The scheduled task creates the Auditoría cost centre in Perk, with the **Erp Code** CC-AUD, and the list shows it as a **Cost center**, already linked to its account.

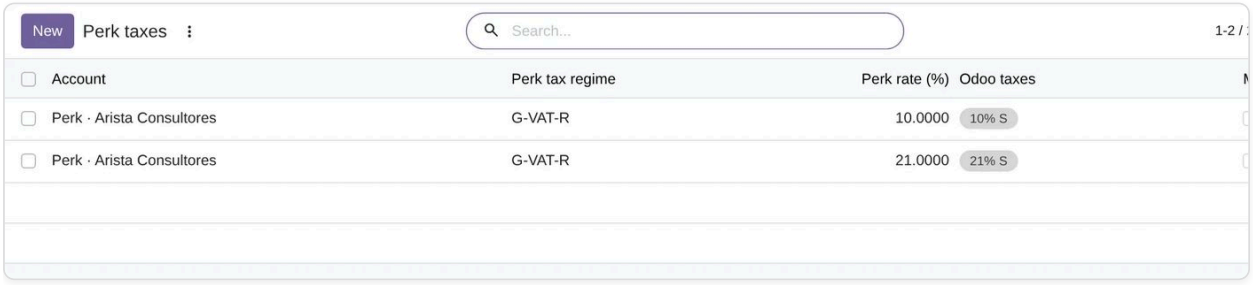
3. **A trip uses it**
   The trip "Auditoría cliente Barcelona" shows [CC-AUD] Auditoría in the **Cost center / projects** field.



- **Real Odoo 20 screenshot.** The trip with its **Cost center / projects** linked.

CONNECTOR GUIDE · PERK

11 Taxes and products in accounting



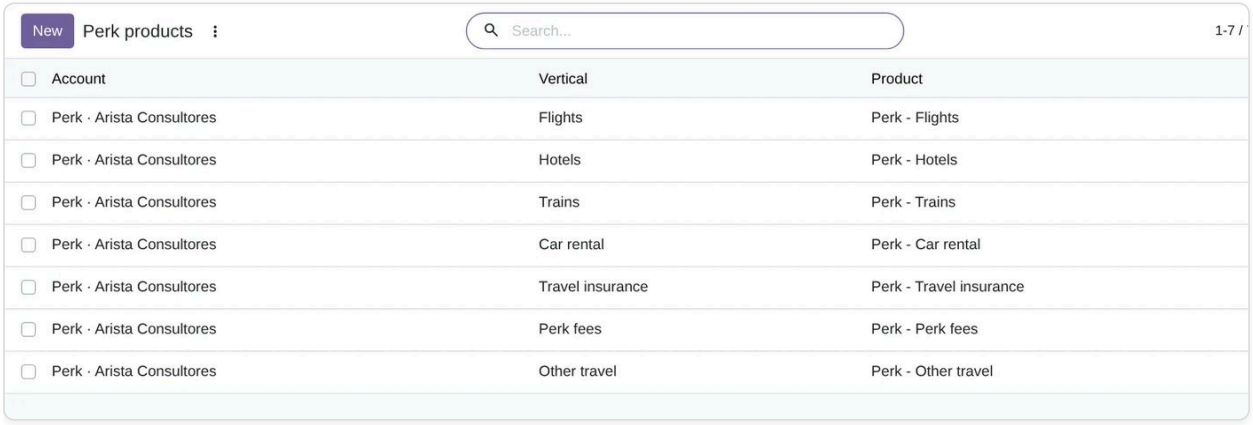
- **Real Odoo 20 screenshot.** The **Perk taxes** list with the **Perk tax regime** and the assigned **Odoo taxes**.

Both lists are opened from **Perk › Configuration › Taxes** and **Perk › Configuration › Products**. Product rows are created when the connection is created, one for each expense type. Tax rows are created the first time an invoice brings a regime and a rate: the connector looks for a company purchase tax with that rate and marks the row with **Matched by the connector** ticked. If it finds none, the invoice goes into **Error** and asks you to associate one here. Lines under the STAR regime and those at 0% go without tax, unless you associate one. You can add rows by hand with **New**.

Perk taxes

Account	The Perk connection the row belongs to.
Company	The Odoo company for which the assignment applies.
Perk tax regime	The regime that appears on the Perk invoice, for example STAR (travel agencies) or G-VAT-R (general).
Perk rate (%)	The VAT rate on the Perk line, as a percentage.
Odoo taxes	The Odoo taxes applied to the line. If you leave this empty, the line goes without tax.

Matched by the connector	Read-only checkbox: marks the rows the connector has filled in.



- **Real Odoo 20 screenshot.** The **Perk products** list with one Odoo product for each **Vertical**.

Perk products

Account	The Perk connection.
Vertical	The expense type: **Flights**, **Hotels**, **Trains**, **Car rental**, **Travel insurance**, **Perk fees** or **Other travel**.
Product	The Odoo product applied to the lines of that expense type.

> Both lists are edited like any other Odoo list. They have no buttons or states: whatever you change applies to the invoices imported afterwards.

What each list stores

Perk taxes links the **Perk tax regime** and the **Perk rate (%)** to the **Odoo taxes**. **Perk products** links each **Vertical** to a **Product**. Both rows carry the **Account**, so each connection has its own mappings.

Mapping rules

- **Account** and **Company** are required on each tax mapping. The company is filled in with the active company.
- **Account**, **Vertical** and **Product** are required on each product mapping.
- If **Odoo taxes** is left empty, the line goes without a tax.
- **Matched by the connector** is read-only: it cannot be ticked by hand.

The verticals

VERTICAL	WHAT IT COVERS
Flights	Flight spending.
Hotels	Hotel spending.
Trains	Train spending.
Car rental	Car rental spending.

VERTICAL	WHAT IT COVERS
Travel insurance	Travel insurance.
Perk fees	Fees charged by Perk.
Other travel	Any other travel expense.

Where the rows come from

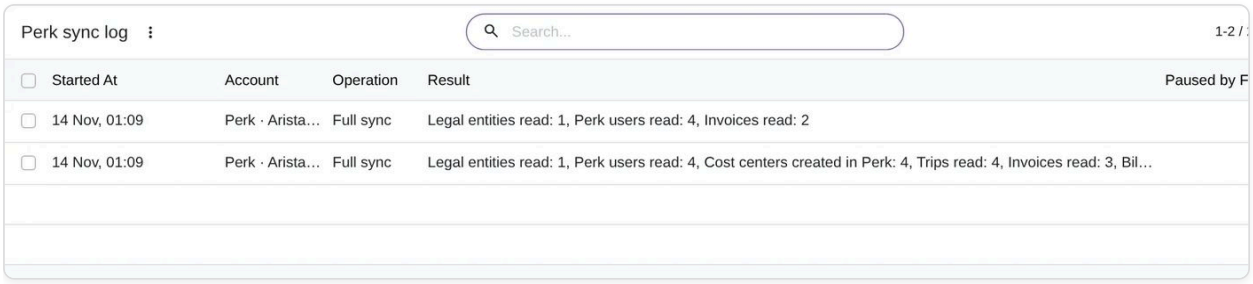
The rows in **Perk products** are created when the connection is created, one per vertical, each with its product. The ones in **Perk taxes** appear with the first invoice carrying each regime and rate: the connector looks for a company purchase tax with that rate that takes the full tax, never a reverse-charge tax, and among the eligible ones it picks the deductible and services ones first. The row is left with **Matched by the connector** ticked, and you can change it. If none exists, the invoice is left in **Error** until you link one manually.

An example with the screens

The connection in **Perk › Configuration › Connections** called Arista Consultores has two rows in **Perk taxes**. Both have regime G-VAT-R: one at 10.0000 with the Odoo tax 10% S and another at 21.0000 with 21% S. In **Perk products** there are seven rows, one per vertical: Flights, Hotels, Trains, Car rental, Travel insurance, Perk fees and Other travel, each with its product, of the type Perk - Flights.

CONNECTOR GUIDE · PERK

12 Sync tracking and webhooks



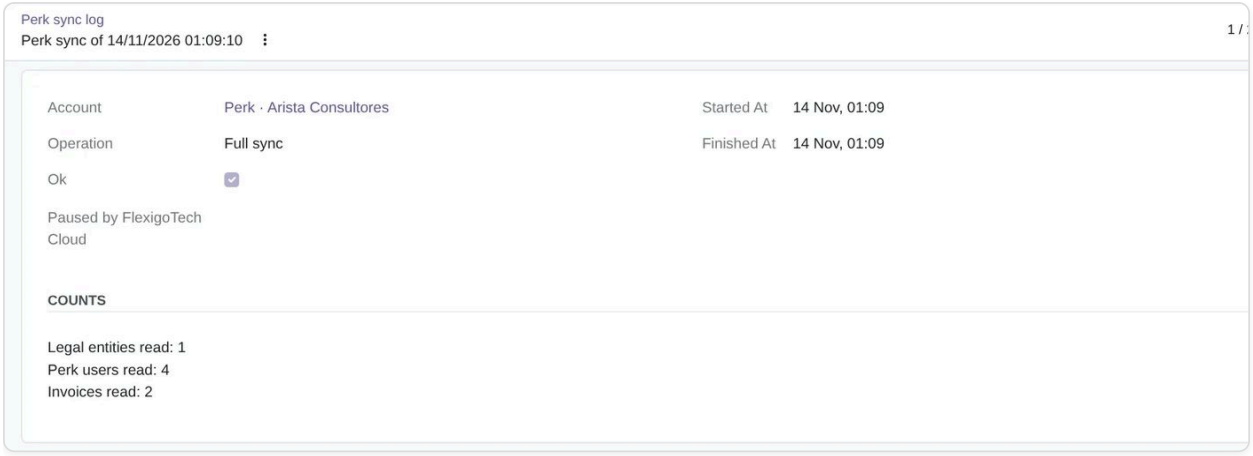
- **Real Odoo 20 screenshot.** The **Perk sync log** with the last two full syncs.

Where each piece of data comes from

- The **Sync log** is filled in by each run of the scheduled task **Perk: sync invoices, trips, users and cost centers**, which runs every 30 minutes.
- The notices in **Webhooks received** arrive from Perk, and the **Perk: webhook queue** task processes them as soon as they arrive and, if any remain, every hour.
- **Issues** appear when an invoice, a trip or another item could not be synced.

The sync log

Open it at **Perk › Configuration › Sync log**. Each line is a run. In the list you see **Started At**, **Account**, **Operation** and **Result**. When you open a line you also see **Finished At**, **Ok** and **Paused by FlexigoTech Cloud**, plus the groups **Counts** and **Problems**.



- **Real Odoo 20 screenshot.** An open run, with **Counts** and **Paused by FlexigoTech Cloud**.

The issues

In **Perk › Issues** you have the **Perk sync issues** list. Each line shows **When**, **Kind**, **Name**, **Message**, **Attempts** and **State**. When you open an open issue, two buttons appear.

Retry	Launches the sync of that item again now.
Ignore	Marks the issue as ignored.

States

SCREEN	STATES
Issues	**Open**, **Solved**, **Ignored**
Webhooks received	**Pending**, **Done**, **Error**

> The **Retry** and **Ignore** buttons only show when the issue is in **Open** state. Logs, issues and webhooks are read-only: they are not edited by hand.

Issue states

STATE	WHAT IT MEANS
Open	The issue is pending. This is the state it starts in. Only here do **Retry** and **Ignore** appear.
Solved	The item has been synced and the issue no longer needs attention.
Ignored	You have decided not to act on it.

Webhook states

STATE	WHAT IT MEANS
Pending	The notice has arrived and still needs processing. This is the initial state.
Done	The notice has been processed.

STATE	WHAT IT MEANS
Error	The notice could not be processed. The reason is in **Message**.

Rules and conditions

- An issue can be marked as **Transient**: Perk was busy or failing and it will be retried on its own. **Next Retry** shows when.
- **Retry** forces the attempt now, without waiting for that date.
- If FlexigoTech Cloud pauses a call to Perk, the run notes it in **Paused by FlexigoTech Cloud** and what is pending waits.
- Each issue records the **Kind** of item affected: **Invoice**, **Trip**, **Employee to Perk**, **Cost center**, **Project option**, **Webhook** or **Card payments journal**.
- Only counters and fixed status codes reach FlexigoTech Cloud, never these messages.

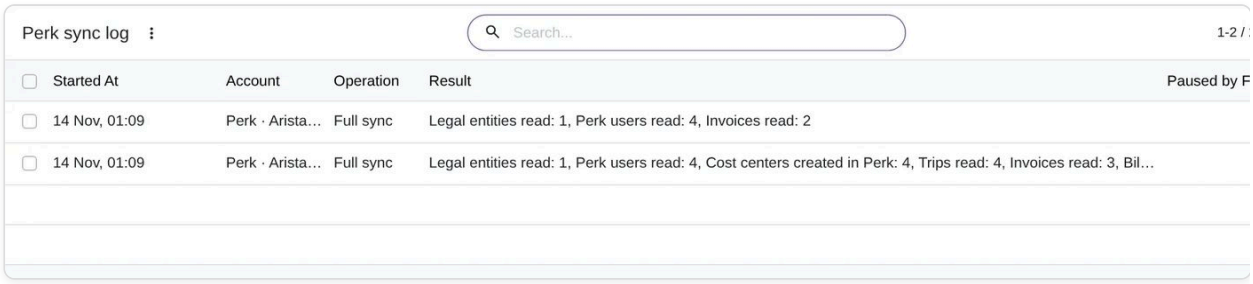
What operations are recorded

The **Operation** field tells apart what each run did: **Full sync**, **Perk legal entities**, **Perk users**, **Cost centers**, **Project options**, **Employees**, **Trips**, **Invoices**, **Webhooks** or **Retry**.

End-to-end example

1 **Open the log**

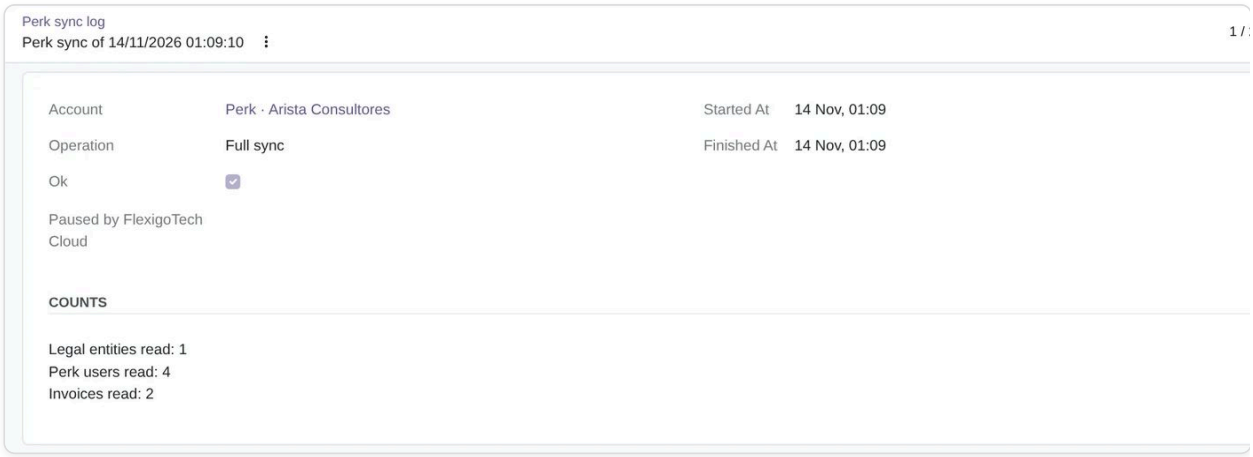
In **Perk › Configuration › Sync log** you see two runs from 14 November at 1:15, both with **Full sync** for the Arista Consultores account.



- **Real Odoo 20 screenshot.** The two runs from 14 November.

2 **Read the result**

The first one lists legal entities read: 1, Perk users read: 4 and invoices read: 2. The second adds cost centers created in Perk: 4, trips read: 4, invoices read: 3 and vendor bills created: 3.



- **Real Odoo 20 screenshot.** An open run with **Counts**.

3 Check the issues

In **Perk › Issues** you see the list of problems. If any is open, use **Retry** or **Ignore**.

4 Review the webhooks

In **Perk › Configuration › Webhooks received** you see the notices with their **Event**, **Reference** and **State**.

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13 Data flowing in and out

DATA	DIRECTION	WHEN
Perk invoices, with their lines	From Perk to Odoo	With **Perk: sync invoices, trips, users and cost centers**, every 30 minutes, and with **Sync now**
Trips and their bookings	From Perk to Odoo	With **Perk: sync invoices, trips, users and cost centers**, every 30 minutes, and with **Sync now**
Perk users	From Perk to Odoo	With **Perk: sync invoices, trips, users and cost centers**, every 30 minutes, and with **Sync now**
Cost centers and projects	From Odoo to Perk, or from Perk to Odoo, depending on the mode	With **Perk: sync invoices, trips, users and cost centers**, every 30 minutes, and with **Sync now**
Employees as Perk users	From Odoo to Perk	With the **Send to Perk** button on the employee, or at the next sync if the connection is automatic
Notices of invoices and trips that have changed	From Perk to Odoo	With **Perk: webhook queue**, as soon as the notice arrives
Webhook registration and removal	From Odoo to Perk	With **Register webhook** and **Remove webhook**

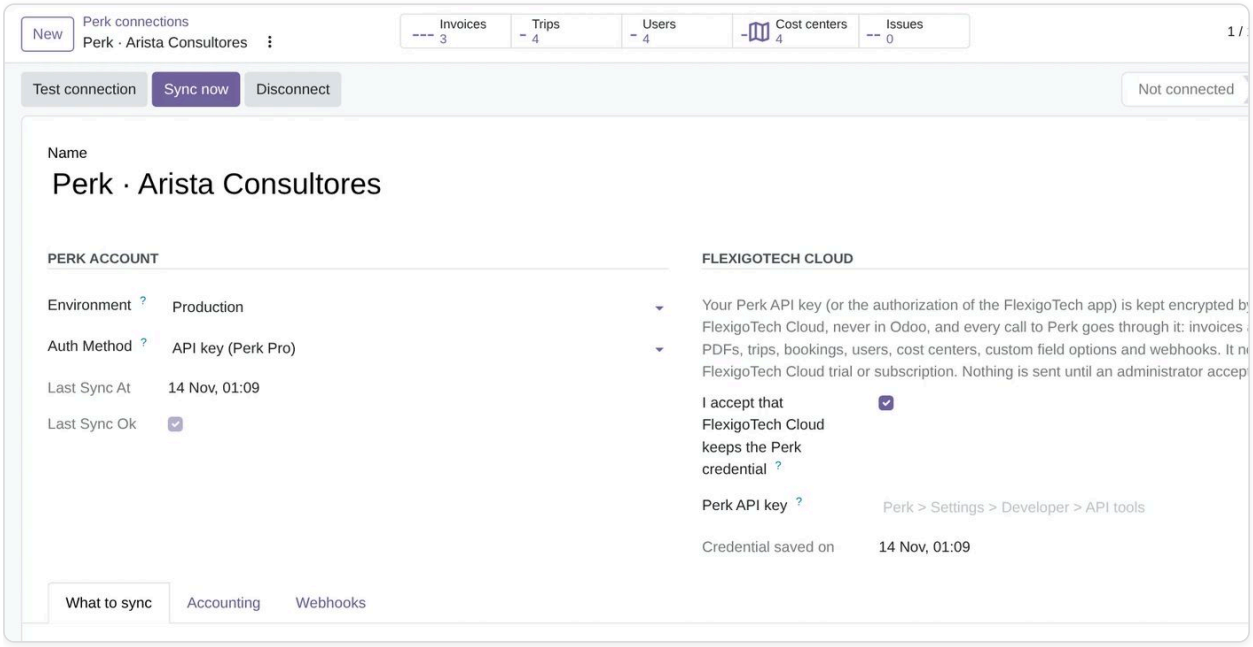
All calls to Perk go through FlexigoTech Cloud, which stores your Perk API key encrypted and includes it in every call. No secret data is kept in your Odoo. FlexigoTech Cloud handles invoices and their PDFs, trips and bookings, users, cost centers, custom field options and webhooks, and alerts you when a call fails. Without the trial or subscription, the connector does not talk to Perk.

14 What runs automatically

TASK	FREQUENCY	WHAT IT DOES
Perk: sync invoices, trips, users and cost centers	Every 30 minutes, enabled	Goes through each connection with its saved credential and runs every part of the sync you have enabled. If one connection fails, it does not stop: it moves on to the others and notes the result in the log.
Perk: webhook queue	Every hour, enabled	Processes the queue of notices that Perk sends to your Odoo. It runs as soon as a notice arrives, without waiting for the hour.

Frequencies are changed in **Settings › Technical › Automation › Scheduled Actions**, with developer mode activated. There you can also turn a task off.

15 Connection options and how they come



- **Real Odoo 20 screenshot.** The Perk connection with its options and the buttons **Test connection**, **Sync now** and **Disconnect**.

OPTION	WHEN CREATED	WHAT IT DOES
Company	The company active at that moment	It is the connection's main Odoo company. Perk legal entities can be sent to other companies.
Environment	**Production**	Choose between **Production** and **Sandbox (tests)**, Perk's free environment with fictitious bookings.
Auth Method	**API key (Perk Pro)**	The other option, **Authorize with Perk**, waits until Perk enables the FlexigoTech application in production.
Invoices as vendor bills	On	Brings in Perk invoices and creates vendor bills.
Trips and bookings	On	Brings in trips and their bookings.

OPTION	WHEN CREATED	WHAT IT DOES
Perk users (link to employees)	On	Brings in Perk users and links them to your employees.
Employees to Perk	**From the wizard only**	With **Automatically on every change**, Odoo employees are sent to Perk on every change: creations, updates, managers and deactivations.
Cost Center Mode	**Off**	Passes Odoo analytic accounts to Perk cost centers, or the reverse. Asks you to choose the **Cost center plan**.
Project Mode	**Off**	Syncs analytic accounts with the options of a Perk custom field. Asks for the **Project plan** and the **Perk custom field ID (projects)**.
Import invoices issued from	30 days before the connection is created	Date from which Perk invoices are imported.
Vendor bills	**Draft, to review**	With **Posted when everything matches**, the vendor bill is posted if its total matches Perk's, and if Perk already marks it as paid, it is paid through the **Card payments journal** of its legal entity, if it has one.
Travel supplier as vendor on intermediary invoices	Unticked	With Perk intermediary invoices, the expense goes to the trip's supplier, such as the airline, and not to Perk.
Perk vendor	Empty	It is the vendor for invoices when the Perk legal entity has no other.

The two analytic modes need different plans: if you choose the same plan for cost centers and for projects, Odoo warns with "Projects and cost centers need two different analytic plans.". If you change the projects field, trips from the last 90 days are read again to pick up their project.

What is done by hand

TAB OR GROUP	BUTTONS
Connection header	**Test connection** and **Sync now** appear when the connection is no longer in **Not connected**. **Disconnect** appears when the connection is made and only for administrators.
Webhooks tab	**Register webhook** appears while there is no active webhook and the connection is made. **Remove webhook** appears when the webhook is active.

Disconnect deletes the credential from FlexigoTech Cloud and the webhook from Perk. It does not delete anything already synced from Odoo. The connection buttons are only used by an accounting manager or an administrator.

Tabs that are not options

Accounting	Brings together three sections: **Perk legal entities**, **Products** and **Taxes**. The legal entities tell each Perk invoice which Odoo company, journal and vendor it goes to. Products are one for each Perk expense type and are created automatically when the connection is created. Taxes map Perk taxes to Odoo taxes.
What to sync	Groups **From Perk**, **To Perk**, **Cost centers** and **Projects (Perk custom field)**, with the options from the table above.

Webhooks	Shows whether the **Webhook Active** flag is on and when the last one arrived (**Webhook Last At**). Perk notices reach Odoo through the webhook.

16 Security and personal data

- Your Perk API key is not stored in your Odoo. FlexigoTech Cloud stores it encrypted, one per connection, and includes it in every call to Perk.
- The API key field is write-only: you can paste it, but Odoo never shows it again.
- Before saving the key, an administrator must accept that FlexigoTech Cloud stores it and that calls to Perk pass through it. Until they accept, nothing is sent and the key field does not allow writing.
- The **Disconnect** button is for administrators only and is hidden while the connection is in **Not connected**.
- The **Send to Perk** button on the employee form and the **Create bill** button on Perk invoices are for the accounting managers group.
- FlexigoTech Cloud receives your company name, the email of the person accepting, the date and version of the accepted text, and your Perk API key with the Perk environment it belongs to. Without the trial or subscription, the connector does not talk to Perk.
- Your invoices, trips, users and cost centers stay in your Odoo. FlexigoTech Cloud only carries the calls to Perk that you request.
- Only counters and fixed codes reach the FlexigoTech Cloud health report, never the messages of sync problems.

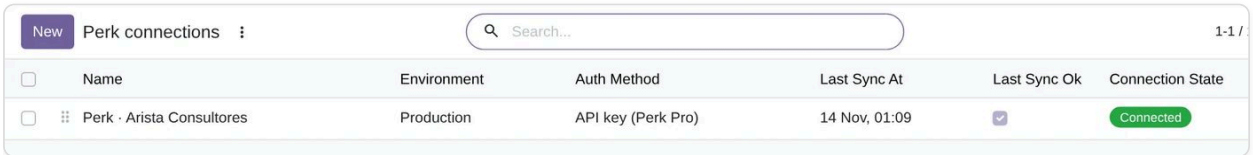
17 Several connections and several companies

Each connection is a Perk account and is listed under **Perk › Configuration › Connections**. It has its name, its environment, its authentication method and its own status. With one connection you can serve several Odoo companies: the Perk legal entities say which company, journal and vendor each Perk invoice goes to.

The FlexigoTech Cloud plan limits how many Perk accounts you can connect: up to 3 with Standard and up to 10 with Pro.

An employee's form is only sent through the connection that serves their company. An employee who has already left the company but is still linked in that Perk account (deactivated there) is also sent by that connection. If an employee moves to a company the connection does not serve, that connection stops sending them.

The user-sending wizard suggests the connection that serves the company you are working in.



- **Real Odoo 20 screenshot.** The list of connections, with their environment, authentication method and status.

18 If something fails

No trial or subscription	FlexigoTech Cloud pauses calls to Perk and the sync stops. Check the sync log for the **Paused by FlexigoTech Cloud** checkbox. Activate the trial or subscription in Settings.
All connections in the plan are in use	Odoo warns that nothing has been sent and about the plan limit. Disconnect a connection you no longer use or move to a plan with more connections.
Credentials or consent are missing	An administrator must accept, on the connection, that FlexigoTech Cloud stores the credentials and that calls to Perk pass through it. Until then, nothing is sent to Perk.
Missing permission to change the connection	The key, the consent and **Disconnect** belong to an administrator. The connection options and buttons such as **Create bill** can also be used by an accounting manager.
A Perk invoice does not generate its vendor bill	Open the invoice in **Perk › Invoices** and click **Create bill**. If it failed, check the reason in **Perk › Issues**; it is recorded on the issue. If the reason is a tax not mapped, map it in **Perk › Configuration › Taxes** and click again.
You want to see what Perk replied	Open **Perk › Configuration › Sync log**: each run shows its counters and any problems that occurred. Notices sent by Perk are in **Perk › Configuration › Webhooks received**.

When FlexigoTech Cloud pauses a call, the run stops and marks nothing as failed. Pending work waits, and the next sync resumes from where it stopped.

Other notices you may see

«Only an administrator can change the Perk connection.»	Ask an administrator to make the change.
«Only an accounting manager can do this with Perk.»	Use a user with the accounting manager role.
The notice that all connections in the plan are in use	Disconnect a connection you are not using, or change plan.
«Before saving the Perk credential, an administrator has to accept that FlexigoTech Cloud keeps it and that the calls to Perk go through it. Nothing was sent.»	An administrator accepts the consent on the connection and saves again.
«Choose the analytic plan of the Perk cost centers.»	Choose the analytic plan before saving.
«Projects and cost centers need two different analytic plans.»	Choose a different plan for each.
"A Perk invoice with a vendor bill cannot be deleted: it would be imported again."	Do not delete it. If the vendor bill is no longer needed, work on that bill instead.

19 How it was tested

The connector was tested end to end against the Perk sandbox, through FlexigoTech Cloud, on Odoo 17, 18, 19 and 20, with real sandbox bookings. The tests covered:

- The connection with the API key and the company's legal entities.
- Perk users and the creation of employees in Perk.
- Cost centres: creating, archiving and restoring them.
- The webhook registration and its notices.
- Bookings with their trips, invoices, credit notes and the Perk PDF.

In the Perk sandbox all tax lines come out at 0%. The other rates were tested with responses built from the Perk API reference. The module also has 90 automated tests.

The screenshots in this guide come from a test Odoo 20 with an invented company, Arista Consultores, S.L., and its sample data.

20 Without a subscription, or on uninstall

If the trial or subscription ends

FlexigoTech Cloud stops passing calls to Perk and the sync halts: the log records it under **Paused by FlexigoTech Cloud**. What is already in your Odoo stays and can be read and exported: vendor bills, trips, users and cost centres. When the subscription returns, the sync resumes from where it stopped.

If you uninstall the module

- The Perk API key is deleted from FlexigoTech Cloud.
- Vendor bills, analytic accounts and employees remain, because they belong to Odoo.
- The connector's lists (Perk invoices, trips, users, issues and the log) go with the module.
- Products created by the connector are deleted, except those already used by an invoice or other record, which remain as your products.

21 Other ways of doing it

METHOD	WHAT IT INVOLVES
By hand from the Perk dashboard	Someone logs into Perk, reviews invoices and trips and moves them into Odoo by hand. Each invoice, cost centre and traveller is typed or copied, and the work repeats every time Perk issues something new.
Odoo alone	In the Odoo 20 code, Community and Enterprise, there is no module with "perk" in its name and no manifest that names it (search of 14-11-2026). Odoo does not ship a connection to Perk on its own.

METHOD	WHAT IT INVOLVES
This connector	Perk reaches Odoo through FlexigoTech Cloud, which stores your Perk key encrypted. It needs the 14-day trial or a subscription. From **Perk › Configuration › Connections** you read invoices, trips and users, and you can create cost centres in Perk.

If you already use another tool to move Perk invoices into Odoo, set **Import invoices issued from** to the day after the last invoice you moved. The connector brings in invoices issued from that date, by default the 30 days before you create the connection, so you will not end up with two vendor bills for the same Perk invoice.

CONNECTOR GUIDE · PERK

22 Plans and price

€9

License per Odoo version.

+ FlexigoTech Cloud

STANDARD

€49/month

or €490 a year

- First response within 1 working day
- Up to 3 accounts

PRO

€98/month

or €980 a year

- First response within 4 working hours
- Up to 10 accounts
- Video call if needed

14-day trial, no card · Prices exclude VAT

The module license is per Odoo version. FlexigoTech Cloud is paid monthly or yearly, and the 14-day trial asks for no card. With Standard, up to 3 connections; with Pro, up to 10.

23 Frequently asked questions

Does it work without FlexigoTech Cloud?

No. All calls to Perk go through FlexigoTech Cloud. Without the trial or a subscription, the connector does not talk to Perk.

Is there a free trial?

Yes, 14 days with no card. If you do not subscribe at the end, the service stops and nothing is charged.

How much is the subscription?

The Standard plan costs €49 per month or €490 per year, and Pro costs €98 per month or €980 per year. On top of that, the module license costs €9 per Odoo version. Prices exclude VAT.

Does it work on Odoo Online?

No. Odoo Online does not allow installing third-party modules. Use Odoo.sh or your own server.

Which Odoo versions does it work with?

Odoo 17, 18, 19 and 20, each with its own branch of the module.

Does it need Odoo Enterprise?

No. It uses Odoo Invoicing and Employees, plus FlexigoTech Cloud, and none of those is exclusive to Enterprise.

How many connections to Perk can I have?

Up to 3 with the Standard plan and up to 10 with Pro. If all are in use, Odoo sends nothing and warns you of the limit.

Can I serve several Odoo companies with one connection?

Yes. Perk's legal entities indicate which company, journal and vendor each invoice belongs to.

What do I need in Perk before connecting?

A Perk account. With an API key you need Perk Pro and a Perk administrator to create it. The connector does not create any of that for you.

Can I connect without an API key?

Not yet. The **Authorize with Perk** method is waiting for Perk to enable the FlexigoTech app in production. Until then, the connection uses the API key of a company with Perk Pro.

Can I test without spending on Perk?

In **Environment** you can choose **Sandbox (tests)**, Perk's free environment with fictitious bookings.

Where are my Perk credentials stored?

Not in your Odoo. FlexigoTech Cloud stores them encrypted and puts them into each call to Perk.

Who can connect the account?

Only an administrator can enter the key, accept the consent and use **Disconnect**. Creating the connection, changing its options and using the other buttons can also be done by an accounting manager.

What does the Perk connector bring into Odoo?

Invoices, trips with their bookings, users and cost centres.

How often does data arrive?

The sync task runs every 30 minutes. If you do not want to wait, click **Sync now**.

And the notices Perk sends?

The **Perk: webhook queue** runs every hour and processes pending notices. It starts as soon as one arrives.

How do I change how often the tasks run?

In **Settings › Technical › Automation › Scheduled Actions**, with developer mode enabled. There you can also turn a task off.

What happens to Perk invoices?

Each Perk invoice becomes a vendor bill, in draft unless you choose to post it. The **Perk invoices** list shows the status of each one.

Can a duplicate vendor bill be created?

No. Each Perk document is stored only once per connection and gives at most one vendor bill, even if syncs or retries repeat.

What happens if an invoice fails?

It goes to **Error** status, with the reason in **Error Message**. Once you fix it, retry with **Create bill**.

Are all Perk documents booked?

No. Documents Perk sends that are not invoices go to **Not an invoice**: they are stored and never booked.

Can trips be edited in Odoo?

No. Trips and bookings are read-only. If something is wrong, it is corrected in Perk and arrives in the next sync.

How do cost centres relate to analytics?

Each Perk cost centre or project is matched to an Odoo analytic account by **Erp Code** or, failing that, by name. If none exists, one is created.

Can Odoo employees be sent to Perk?

Yes, with the **Send to Perk** action on the employee form. The wizard shows a preview and writes nothing until you click **Apply**.

Does the connector change anything in Perk?

Only cost centres, the options of a custom field, and the users you send. It does not book trips.

Does it connect to Perk Spend (formerly Yokoy)?

No. It is a different product with its own API, and the connector does not include it.

What about what already existed in Perk before installing the connector?

Invoices are brought in from the date you set in **Import invoices issued from**; by default, the 30 days before you create the connection.

Do you configure the connector or import my history for me?

It is not part of the subscription: you choose the options and the date from which invoices are imported. Help with setup is always available: write to us.

What happens if I disconnect a connection?

Disconnect deletes the credential from FlexigoTech Cloud and the webhook in Perk. It does not delete anything already synced from Odoo.

What happens if FlexigoTech Cloud pauses a call?

The sync stops without marking anything as failed. Pending items wait, and the next run carries on where it left off.

Where can I see what happened in each sync?

Each run is recorded in **Perk › Configuration › Sync log**. Problems appear in **Perk › Issues**.

Is there support?

Yes. The first response arrives within 1 working day with Standard, and within 4 working hours with Pro, which includes a video call if needed.

CONNECTOR GUIDE · PERK

24 Glossary

Perk	Business travel platform from which the connector pulls invoices, trips, users and cost centres.
Connection	Each Perk account registered in Odoo. It is managed in **Perk › Configuration › Connections**.
FlexigoTech Cloud	FlexigoTech service through which all calls to Perk pass. It stores credentials encrypted and requires the trial or a subscription.
API key (Perk Pro)	Authentication method using a key created by a Perk administrator. It requires the Perk Pro plan.
Authorise with Perk	Authentication method in which a Perk administrator approves the FlexigoTech application, with no key to copy. Waits for Perk to activate that application in production.
Environment	Choose between **Production** and **Sandbox (tests)**, Perk's free environment with fictitious bookings.

Perk legal entity	The party that issues the invoice in Perk. It determines the company, the purchase journal and the Odoo supplier that receive each invoice.
Perk invoice	Document that arrives from Perk and is stored only once per connection, identified by its serial number.
Supplier bill	Odoo bill created from a Perk invoice, in draft unless you choose to post it.
Serial number	Identifier of the invoice in Perk.
Mode	Perk document type: invoice, credit note, or others that are not invoices.
Trip	Journey recorded in Perk, with traveller, origin, destination, cost centre and status. It is read in Odoo, not edited.
Booking	Each flight, hotel or other service that forms part of a trip, with its reference code.
Perk user	Person registered in Perk. Linked to the Odoo employee who has the same work email.
Cost centre	Perk unit to which a trip is charged. It is matched with an Odoo analytic account through the **Erp Code**.
Project option	One of the options of the list-type custom field that Perk uses for projects.
Vertical sector	Perk expense type, such as **Flights** or **Hotels**, to which an Odoo product is assigned.
Webhook	Notification Perk sends to your Odoo when something changes. It is stored in **Webhooks received** and processed through a queue.
Issue	Sync problem with an item, which you can retry or ignore from **Perk › Issues**.
Sync log	List of sync runs, with their counters and result.

25 Checklist and contact

- [ ] You have Odoo 17, 18, 19 or 20 on Odoo.sh or on your own server, not on Odoo Online.
- [ ] Invoicing, Employees and FlexigoTech Cloud are installed, which come with the module.
- [ ] You have a Perk account and, to connect with an API key, the Perk Pro plan.
- [ ] You have activated the 14-day FlexigoTech Cloud trial or you have the subscription.
- [ ] You have created the connection in **Perk › Configuration › Connections** and an administrator has accepted the consent.
- [ ] The connection shows as **Connected** and **Test connection** responds correctly.
- [ ] You have reviewed the connection options: environment, authentication method and what is synced.
- [ ] You have pressed **Sync now** and the sync log shows a complete run.
- [ ] There is an invoice in **Perk › Invoices** with its supplier bill created and in **Bill created**.
- [ ] Nothing is left in **Perk › Issues** with status **Open**.

If you would like us to set it up with you, write to us. With the Pro plan, if needed, we can review it by video call.

Email

To install it, set it up or for any question.
comercial@flexigotech.com

On the web

The connector page, with the guide and the prices.
flexigotech.com/en/perk-connector-odoo.html

On Odoo Apps

The module page on the Odoo store.
apps.odoo.com

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